



日期 Date: \_\_\_\_\_

## 提款指示 Fund Withdrawal Instruction

客戶名稱 Client Name: \_\_\_\_\_ 客戶賬號 Client Code : \_\_\_\_\_

請在適當的地方加上剔號。Please tick where applicable.

|   |   |
|---|---|
| <b>1. 本地資金提取 Local Fund Withdrawal</b>  |   |
| 提款金額 ( <input type="checkbox"/> 港幣 / <input type="checkbox"/> 美元 / <input type="checkbox"/> 人民幣 / <input type="checkbox"/> 其他 _____ )<br>Withdrawal Amount ( <input type="checkbox"/> HKD / <input type="checkbox"/> USD / <input type="checkbox"/> RMB / <input type="checkbox"/> Other _____ )          |   |
| 收款人名稱<br>Payee  | 銀行名稱<br>Name of the Bank                  |
| 銀行戶口號碼<br>Bank Account No.  | 其他資料<br>Others                            |
| <b>2. 電匯方式匯出 Remit by Telegraphic Transfer</b>  |   |
| 提款金額 ( <input type="checkbox"/> 港幣 / <input type="checkbox"/> 美元 / <input type="checkbox"/> 人民幣 / <input type="checkbox"/> 其他 _____ )<br>Withdrawal Amount ( <input type="checkbox"/> HKD / <input type="checkbox"/> USD / <input type="checkbox"/> RMB / <input type="checkbox"/> Other _____ )          |   |
| 兌換金額 ( <input type="checkbox"/> 港幣 / <input type="checkbox"/> 美元 / <input type="checkbox"/> 人民幣 / <input type="checkbox"/> 其他 _____ ) (註 Note 4)<br>Exchange Amount ( <input type="checkbox"/> HKD / <input type="checkbox"/> USD / <input type="checkbox"/> RMB / <input type="checkbox"/> Other _____ ) |   |
| 收款人名稱<br>Beneficiary Name   | 收款人賬戶號碼<br>Beneficiary Account No.        |
| 海外收款銀行名稱<br>Receiving Bank  | 客戶銀行戶口名稱<br>Name of Client's Bank Account |
| 銀行戶口號碼<br>Bank Account No.  | 國際代碼<br>SWIFT Code                        |
| 銀行/分行地址<br>Bank/Branch Address  | 銀行代號<br>Bank Code                         |
| 分行代號<br>Branch Code   | 其他資料<br>Others                            |

或 OR

\_\_\_\_\_  
客戶主任簽署 AE Signature<sup>(註 Note 5)</sup> / 名稱 Name

接到客戶指示電話日期及時間

Time and date of receiving telephone instruction from client:

\_\_\_\_\_  
客戶簽署 Client Signature(s)

\_\_\_\_\_  
(Note: The telephone conversation must be recorded in telephone system.)

註 Notes :

1. 提款指示需於上午十時正前通知本公司。於指定時間之後收到的提款指示會於下一個交易日處理。Fund withdrawal instruction should be sent to us before 10:00 am. Fund withdrawal instruction given after the designated time will be processed in the next trade day.
2. 本公司負責按上述資料辦妥有關提款事宜，客戶承擔銀行（本地、海外及中轉銀行）由此產生的一切費用，並就有關指示承擔一切後果。We responsible for arranging fund withdrawal based on the above information, client will undertake the resulting cost of bank (Local, Overseas or Transfer) and take all the consequences about the instruction.
3. 為確保劃款的安全及順利，請向收款銀行確認可以接受從本公司匯出的款項。In order to ensure safety and smoothly, please confirm that the receive bank is agreed to accept the fund to be transferred.
4. 本人同意以貴公司的匯率兌換貨幣。I agree to convert currencies based on the exchange rate of your company.
5. 客戶主任簽署只適用於客戶在本公司的指定銀行記錄。AE's signature is only applicable to client(s) designated bank account record at the Company.

| Input by | Checked by | Approved by |
|----------|------------|-------------|
|          |            |             |